



Capri Horbury

223 Bridge Rd,  
Horbury,  
Middlestown,  
Wakefield  
WF4 5QA

Tel: 01924 263090  
Web: caprigroup.co.uk

## **Capri Horbury Function Room Information and Booking Form**

<b>Name:</b>	<b>Contact Number:</b>
<b>Event:</b>	<b>Date:</b>
<b>Email:</b>	
<b>Number of people:</b>	<b>Number Catered For:</b>
<b>Time of arrival:</b>	<b>Time food served:</b>

<b>Catering Options</b>	<b>Cost</b>	<b>Tick</b>
<b>Room Hire Fee – Our Catering</b>	£150	
<b>Room Hire Fee – Own Catering</b>	£200	
<b>Buffet Menu</b> Please write how many people you are wanting to cater for in the tick box. Please also note it is either 1 or 2.	£9.25 per head	
<b>Buffet Menu Including Desserts</b> Please write how many people you are wanting to cater for in the tick box. Please also note it is either 1 or 2.	£12.50 per head	
<b>Hot Drink's Menu</b>	See below	



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### **Terms and Conditions**

1. I understand that the last order at the bar (Monday to Saturday) is 11:30pm, and the party must vacate the room by 12 midnight, Sunday is 9:30pm to be vacated by 10:00pm.
2. I understand that if we use a DJ they must provide his/her own DJ equipment. I am able to provide Capri Restaurant with a copy of the DJ's insurance and electrical certificate a week before the party date.
3. I understand that the party organiser is responsible for their guests behaviour, and that Capri Horbury only provide room hire. If any accidents occur due to excessive alcohol consumption Capri Horbury is not responsible.
4. I understand that parents and carers are entirely responsible for all children attending parties in the function room.
5. I understand that underage drinking is the responsibility of supervising adults and not of Capri Horbury.
6. I understand that the room hire charge is non-refundable.
7. I understand that BLU-TAC only is to be used for attaching any items of decoration to any surface in any part of the Function Room.
8. I understand that it is my responsibility to take all food home with me on the evening of the event or else it will be disposed of.
9. I understand that it is my responsibility to control the behaviour of my guests and if aggression towards other customers or staff occurs they will be asked to leave the premises and police may be called if necessary.

**You must sign to accept these Terms and Conditions upon booking.**

Signature: .....

Date: .....

Print Name: .....



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**Buffet Menu - £9.25 per head**

Prawn Cocktail Platter (GF)  
Caprese Salad (GF)  
Lasagne  
Chicken Goujons  
Mini Tomato Bruschettas (V)  
Selection of Mixed Pizzas (V)  
Mini Parma Ham and Melon Bites (GF)  
Fries

**Buffet Menu Including Desserts £12.50**

White Chocolate Profiteroles  
Tiramisu  
Chocolate Fudge Cake

**Hot drinks**

Americano poured coffee- £20 per large pot (serves 10)

English Tea- £20 per large pot (serves 10)



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**Additional Information (commonly asked questions):**

- Our function Room is available to book Monday to Sunday. When booking the room, you have it for the whole day. This means it is solely for you from opening time till close at 00:00.
  - The maximum capacity of the room is generally around 80 people.
- You will have your own bar staff for the entire duration of your booking with us.
  - Vegan, Vegetarian, dairy free, halal and gluten free options are available. Please let us know in advance what you would like amending.
  - We will need all final information 2 weeks before your booking.

If you have any queries, please do not hesitate to call us on 01924 263090 or email us at [info@caprirestaurant.co.uk](mailto:info@caprirestaurant.co.uk) where a member of our reception team will be more than happy to help.

*Customers are able to make amendments to our set menus for an additional price, depending on what menu items are being added. Customers are also able to decide their own set menu by choosing options from our main A La Carte Restaurant Menu. This is available from <https://caprigroup.co.uk/pdf/Capri-Horbury-Main-Menu.pdf>. Gluten free options are available on request. A price will be provided based on the prices of the food requested and size of the party. The price given is final and is provided under the manager's discretion.*

Kind regards,

Capri Horbury Team